

Mount Litera Zee School Ahmedabad

PlotNo:-224,Raipur,NarodaDehgamRoad,Ta./Dist. Gandhinagar,Ahmedabad-382330.Gujarat



MEETING MINUTES

Date: 31st March 2023

Time: 1.30 PM

Location: Conference Room

MOUNT LITERA ZEE SCHOOL AHMEDABAD— SCHOOL MANAGEMENT COMMITTEE MEETING 2023.

List of Members

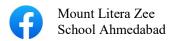
- o Dr. Paresh Gohel (Managing Trustee Chairman)
- o Ms. Vaishali Parekh (Principal)
- o Ms. Rashmi Panchal (Administrative Head)
- o Ms. Shruti Vikram Rathaur (Coordinator)
- o Ms. Hemangi Shrimali (Member Nominated Teacher)
- o Ms. Kanika Mehrotra (Member Nominated Teacher)
- o Mr. Amit Prajapati (Member Parent)
- o Mr. Bhavesh Chauhan (Member Parent)
- o Dr. Sunil Patel (Member Parent)
- o Dr. Asha Gupta (Member Parent)

> Introduction of members

The meeting began with the introduction of the members of the committee.

> Reports

The annual report for the academic session 2023-24 was read by Ms. Vaishali Parikh





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Discussions and Suggestions

o Academic Planner

Academic planner of session 2023-24 was discussed by Ms. Vaishali Parekh.

o Books and Uniform

Discussion was done on the requirement of the books (Litera Gear) and Uniform for the next academic session.

Classroom Allotment

The planning of classroom allotment and number of sections for each class was discussed in the meeting by the committee members.

Appointment of Teachers

The committee was informed about the appointment of teachers for the Academic Session 2023-24

o Training of newly appointed Teachers.

Eight days training was scheduled from 01-06-2023 to 08-06-2023 for all teachers.

o Lab Requirement

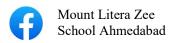
As Grade XII is started from 2023-24 set up of chemistry lab, physics lab and biology lab were discussed with the committee members.

New Bus Routes and Bus Requirement

According to the new admissions enrolled for next academic session requirement for new buses and new bus routes were discussed with the committee members.

o Admission for the Academic Year 2023-24

Dr. Paresh Gohel congratulated the school on achieving an outstanding number of admissions for the academic session 2023-24.





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